

## Start Network Award Letter SR-NR-2024-PKS-001

### Award Letter

This agreement (the "**Award Letter**"), including its annexes and if applicable, any Addendum(s) to the Award Letter is entered into between the following parties and forms a legally enforceable agreement between those parties:

- (1) **START NETWORK**, a company limited by guarantee (company number: 09286835) registered in England and Wales, which is registered as a charity in England and Wales under charity number 1159483, whose registered office is at Albert House, 256-260 Old St, London EC1V 9DD ("**Start Network**"); and
- (2) **RURAL EMPOWERMENT AND INSTITUTIONAL DEVELOPMENT (REPID)**, a company and Charity registered in Pakistan under company number DSW/2744, whose registered office is at Social Welfare, (**the "Member"**)

Each a '**Party**', together the '**Parties**'

Unless otherwise defined, capitalized terms used in this Award Letter shall have the same meaning as in the Network Membership Agreement between Start Network and the Member.

### The Project

Start Network has agreed to make the grant of £20,700, Twenty thousand, seven-hundred British Pounds, referred to as (the "**Grant**") to the Member in support of [the] Project as set out in the Project Plan appended to this Award Letter as Annex B

### Disbursement Summary

Start Network shall make the following payment (the "Grant") to such account of the Member as notified in writing by the Crisis Anticipation and Risk Financing team within 24 hours of receipt of funding authorization from or on behalf of the Start Network (provided that if that 24-hour period includes a day that is not a business day, the remainder of the period will carry into the next business day):

Start Network will, subject always to the necessary funds being available and the Member's compliance with the terms of this Award Letter, make payment of the Grant by bank transfer to such nominated bank account of the Member as the Member may specify from time to time, subject to appropriate verification by Start Network, as per the terms of this Award Letter

Note:

3. The following schedule(s) have been annexed to this Award Letter and form an integral part of this agreement:

- a) Grant Terms and Conditions
- b) Budget, Donor Requirements, Project Plan & Reporting Requirements
- c) Award Budget and Project Plan
- d) Technical Guidance Document

## e) Start Ready Handbook

Payment No.	Amount	Payment Milestone
1	£20,700	Upon signature of the award letter

The Member must maintain the Grant in a separate fund dedicated for the relevant Project (as set out in Annex [X]). Such a separate fund may be either (1) a physically separate bank account restricted to the relevant Project or (2) a separate bookkeeping account (limited to the relevant Project) maintained as part of the Member's financial records. Start Network encourages, whenever feasible, the deposit of grant funds in an interest-bearing account.

**Member Bank Account Details:**

Name of Account Holder:	Rural Empowerment and Institutional Development (REPID)
Bank Name:	MIB MCB ISLAMIC BANK LTD
Bank Address:	0010 Peshawar Cantt Branch, Tasneem Plaza 6 Saddar Road Peshawar
Account Name:	Rural Empowerment and Institutional Development
Currency of Account:	PKR
Account Number:	PK17MCIB0101000555360001
Sort Code:	MCIBPKKI
IBAN Number:	
SWIFT:	

**Grant Terms and Conditions**

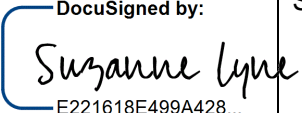
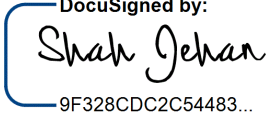
By entering into this Award Letter, each party confirms that it will comply fully with the Grant Terms and Conditions, included at Annex A attached to this Award Letter.

**Communications**

For the purpose of this Award Letter the following persons shall be responsible for liaison:

For the Member	Sajjad Hussain,  Project coordinator,  <a href="mailto:pc@repid.org.pk">pc@repid.org.pk</a> ;  repid.org@gmail.com
For Start Network (Operations)	Suzanne Lyne, Chief Finance and Operations Officer  <a href="mailto:Suzanne.lyne@startnetwork.org">Suzanne.lyne@startnetwork.org</a>
For Start Network (Grants and Finance)	Sunday Asimhi  Rekha Rajkumar  <a href="mailto:grantmanagement@startnetwork.org">grantmanagement@startnetwork.org</a>

On receipt of this letter, the Member should review and sign and return this agreement via DocuSign. Any amendments to the persons responsible should be advised to the other party without delay.

Executed by the Start Network, acting by:   Director/Authorised Signatory: Suzanne Lyne  Date: 19 January 2024   07:57 PST	Executed by Rural Empowerment and Institutional Development (REPID), acting by:   Director/Authorised Signatory: Shah Jehan  Date: 18 January 2024   12:42 PST
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## **Annex A: Grant Terms and Conditions**

### **1. Purpose**

The purpose of the Grant is to deliver the Project set out in the Project Plan as appended to this Award Letter as Annex B and the Grant shall not be used for any other purpose without the prior written consent of Start Network.

### **2. Grant Payment**

2.1 Start Network will make a payment subject to the following conditions:

- 2.1.1 Payment of the Grant will only be made upon receipt of a signed copy of the Award Letter.
- 2.1.2 Start Network will make the funding available in accordance with the payment schedule set out in the Award Letter. Payments will be made by bank transfer to such bank account in the name of the Member and subject to approval from Start Network's representative that the budget is consistent with the relevant Project's objectives.
- 2.1.3 The Member will notify Start Network if they wish to adapt the relevant Project Plan or relevant Project budget within the remaining balance of the agreed Grant amount.
- 2.1.4 The Member will notify Start Network as soon as possible if it becomes evident that full amount of funding will not be spent within the relevant Project's Grant Period.
- 2.1.5 The Member will adhere to international accounting and procurement standards managing the Grant.
- 2.1.6 Start Network shall have the right to request such information from time to time regarding the expenditure of the Grant as it considers appropriate. Such information shall be provided promptly by the Member. Reasonable costs incurred as a result of providing such information will be paid by Start Networks upon the provision of a suitable invoice / payment request.
- 2.1.7 Start Network and or the originating Donor may investigate or advise others to carry out an audit of the activities related to the Grant, including reports and financial accounts. Both parties will provide every assistance for the investigation to happen, including allowing access to documents relating to the grant. Start Network will bear the costs of this investigation. Documentation relating to this award must be retained for 7 years minimum from the end of the relevant Project's Grant Period.
- 2.1.8 No amount of the Grant or interest generated by the Grant may be used for capital formation or contribute to organisational reserves, unless otherwise agreed between the Parties.
- 2.1.9 The Grant will be calculated and paid in pounds sterling (GBP).

2.1.10 The Member will notify Start Network of any significant fluctuations between the currency of the agreed budget (GBP) and local currency (PKR) affecting the ability to deliver the Project as soon as possible. The Member and Start Network will jointly seek a satisfactory solution.

2.1.11 The Member will notify Start Network of the exchange rate at which each tranche of funding is received, and will use that rate for financial reporting, unless otherwise agreed with Start Network.

### **3. Compliance with Other Agreements**

3.1 The Member warrants that it meets the eligibility criteria detailed in the Membership Policy to receive funds in its capacity as Member.

3.2 The Member warrants that it is in full compliance with the Network Membership Agreement between it and Start Network and confirms that it shall comply with its obligations under the Network Membership Agreement and in particular the Member agrees and warrants that:

3.2.1 it shall comply with clause 4 of the Network Membership Agreement which sets out the Member's obligations relating to the Grant including without limitation that the Member shall:

- (a) comply with the Network Membership Agreement;
- (b) procure the compliance of any Partner to whom it sub-grants any amount of the Grant with the relevant provisions of the Network Membership Agreement and this Award Letter;
- (c) submit a Final Report to Start Network in the timeframe set out for the Project in the relevant annex as well as comply with the other reporting requirements set out therein;
- (d) provide to the Start Network the information set out in the Network Membership Agreement including any information in whatever form and at such times as reasonably required by the Start Network to fulfil its reporting obligations to a relevant Donor or regulator;
- (e) comply with such reasonable audit requirements as are notified to the Member by the Start Network; and
- (f) comply with any originating Donor Funding Agreement where relevant.

3.3 Start Network shall have direct legal recourse and the right to pursue a claim against the Member in respect of any breach of this Award Letter.

### **4. Obligations of the Member**

4.1 The Member agrees and warrants to the Start Network that it shall comply with the Network Membership Agreement and associated applicable documents including but not limited to the Membership Policy and relevant Handbook if applicable as provided to the Member by the Start Network following the signing of the Award Letter.

4.2 The Member agrees to comply with the Additional Donor Requirements set out in the annexes to this Award Letter and as communicated separately to the Member from time to time (and any set out in the relevant Handbook). In the event of any discrepancy between this agreement and the Donor Funding Agreement, the latter will prevail.

4.3 The Member agrees to report a safeguarding concern immediately, to: [safe@startnetwork.org](mailto:safe@startnetwork.org).

4.4 The Member agrees to report suspected terrorism, fraud, bribery, and/or corruption activities immediately to: [reporting@startnetwork.org](mailto:reporting@startnetwork.org).

## 5. Return of Grant

5.1 Pursuant to the terms of the Network Membership Agreement, should any part of the Grant remain unspent after acceptance of the Final Report, the Member shall return such unspent monies to Start Network, together with any interest accrued by the Member, within 14 days of Start Network's acceptance of the Final Report, unless Start Network agrees otherwise in writing.

5.2 Where a return of Grant funds is not possible due to local legislation, the Member undertakes not to spend such unspent Grant funds until Start Network has agreed in writing how they may be applied by the Member and what further reporting may be required in respect of their application.

5.3 Start Network may, in its sole discretion, withhold or require the return of some or all of the Grant monies which have not been properly spent or irrevocably committed, by providing the Member with 7 days' notice if:

5.3.1 the Member has not, in Start Network's reasonable opinion, made reasonable progress with the delivery of the Project (including if the delivery of the Project does not start within 7 days of the date of this Award Letter/of funds being received) and the Member has failed to provide Start Network with a reasonable explanation for the lack of progress;

5.3.2 the Member is, in Start Network's reasonable opinion, delivering the Project in a negligent manner or without due regard to safeguarding, as defined in the Charity Commission of England and Wales' guidance from time to time and referred to herein as "**Safeguarding**", of the Project beneficiaries;

5.3.3 the Member's delivery of the Project results in a Safeguarding incident which is reportable as a serious incident to the Charity Commission of England and Wales in accordance with its guidance, and the Member fails to report this to Start Network and/ or otherwise fails to deal with the incident in accordance with Start Network's safeguarding policy;

5.3.4 the Member does not comply in all material respects with this Award Letter, including in particular if the Grant has not been used for the purpose set out herein or the Member materially breaches the Network Membership Agreement (pursuant to clause 3.2 above);

5.3.5 the Member ceases to operate for any reason, or it passes a resolution (or any court of competent jurisdiction makes an order) that it be wound up or dissolved (other than for the purpose of a bona fide and solvent reconstruction or amalgamation);

- 5.3.6 the Member becomes insolvent, or it is declared bankrupt, or it is placed into receivership, administration or liquidation, or a petition has been presented for its winding up, or it enters into any arrangement or composition for the benefit of its creditors, or it is unable to pay its debts as they fall due, or it suffers any equivalent act in any jurisdiction to which it is subject;
- 5.3.7 if the Start Network reasonably believes that the Project represent an unacceptable threat to the safety or security of staff, contractors, beneficiaries or others connected to Start Network;  
or
- 5.3.8 if required to do so under the terms of any Donor Funding Agreement.

## 6. **Warranties**

The Member warrants, undertakes and agrees that:

- 6.1 there has been no material change in its position or ability to carry out the Project since Start Network conducted due diligence on it as part of its membership of Start Network and any subsequent due diligence refresher from time to time, and agrees promptly to inform the Start Network of any such material change; and
- 6.2 it is aware of and will comply with its obligations under relevant counter terrorist financing legislation, and will take reasonable and proportionate steps to ensure that it does not employ individuals or contribute funds made available under this Award Letter to organisations or individuals associated with terrorism (including those that are found on any terrorist-related list promulgated by the UK Home Office, the U.S. Government, the United Nations, the World Bank, or the European Union).

## 7. **Force Majeure**

Subject to any Donor Funding Agreement, no party shall be in breach of this Award Letter, nor liable for any delay or failure to perform, any of its obligations under this Award Letter if such delay or failure result from events, circumstances or causes beyond its reasonable control as defined as a Force Majeure Event in the Network Membership Agreement. In such circumstances the affected party shall take reasonable efforts to mitigate the effects of such circumstances, but shall be entitled to a reasonable extension of the time for performing its obligations, in consultation with the other parties.

## 8. **Intellectual Property**

- 8.1 This Award Letter does not transfer any ownership rights in any party's intellectual property rights owned by, licensed to or otherwise controlled by either Party prior to the date of this Award Letter.
- 8.2 Any Intellectual Property developed or created by Start Network in connection with this Award Letter shall be owned by Start Network.
- 8.3 Subject to any Donor Funding Agreement, each of the Member and Start Network grants to the other, and the Member authorises the Start Network to grant to relevant Donors, a non-exclusive, worldwide, royalty free licence to use its brand, logo and related trademarks, and any information, know-how or intellectual property arising or created in relation to the Project (the "**Intellectual Property**") in any materials provided by the other party for the use of that party solely in connection with that party's obligations and activities under this Award

Letter or otherwise for the purposes that the materials were provided to the other party, provided that in each case the licensee shall only use (and shall, in the case of sub-licences, procure that the sub-licensee shall only use) the Intellectual Property in a way which does not damage or conflict with, or threaten to damage or conflict with, the good name and reputation of the licensing party and which is consistent with the charitable objects (where applicable) of the licensing party.

8.4 Each Party shall immediately give written notice to the other Party of any actual, threatened or suspected infringement of any party's Intellectual Property used in connection with this Award Letter of which it becomes aware.

## 9. **Confidentiality**

9.1 Any information shared by a Party in connection with this Award Letter and identified and marked as confidential by that party or which ought to be considered as confidential at the time of disclosure shall be kept confidential by the recipient party and shall not be disclosed by them to any third party except:

9.1.1 to the extent reasonably required to comply with the provisions of any Donor Funding Agreement;

9.1.2 as required by law or regulation, required or requested (with authority to compel disclosure) by any competent judicial, governmental, supervisory or regulatory body, or in respect of legal proceedings; or

9.1.3 to its directors, officers, employees, agents and professional advisors, and its affiliates and their respective directors, officers, employees, agents and professional advisors for the sole purpose of carrying out this Award Letter; in the case of any such disclosure, the disclosing party shall mark the disclosed information as confidential at the time of disclosure, and shall procure that the recipient of the confidential information shall agree to obligations equivalent to those set out in this clause 9.1. This clause shall survive termination of this Award Letter.

## 10. **Data Protection**

10.1. To the extent that the Parties share or otherwise process personal data in furtherance of this agreement or the Project, relevant provisions of the Network Membership Agreement shall apply, and each party will comply with applicable laws governing the protection, privacy and security of personal data relating to identifiable data subjects, including without limit and where applicable, the EU General Data Protection Regulation as has been retained under UK law as the UK GDPR (together "**GDPR**"), the UK Data Protection Act 2018, as well as any national laws or regulations made thereunder, as any of the foregoing are amended, supplemented or replaced from time to time ("**Data Protection Law**"). The terms "personal data", "data subjects", "controller", "process" or "processing" and other terms used within this clause, where these are defined under the GDPR, shall have the same meaning hereunder.

10.2. The Member, where it discloses or has provided any personal data to Start Network in connection with its performance under this agreement, undertakes that it has or shall ensure that it has a legal basis for doing so under Data Protection Law, if applicable. Furthermore, the Member accepts (and shall make sure that relevant data subjects whose personal data is being processed acknowledge) that Start Network may process such personal data received from the Member in order to manage and administer the grant (including in relation to any



- requirements of the applicable Donor) as well as to establish, exercise, or enforce its rights under this agreement.
- 10.3. Each Party, where acting as a controller of personal data that is received from the other Party in connection with this Agreement or in furtherance of the Purpose ("**Shared Personal Data**") shall assist the other in complying with applicable requirements of the Data Protection Laws, which shall include but not be limited to:
- 10.3.1. promptly informing the other Party about the receipt of any request from a data subject exercising their rights in respect of the Shared Personal Data and reasonably assisting the other Party in responding to any such request in accordance with Data Protection Laws;
- 10.3.2. reasonably assisting the other Party with respect to applicable security arrangements, data protection impact assessments and any requests received from a supervisory authority or competent regulatory body in respect of the Shared Personal Data; and
- 10.3.3. maintaining appropriate measures to keep Shared Personal Data it receives from the other Party secure against any unauthorised or unlawful processing as well as any loss, destruction or damage and notifying the other party without undue delay on becoming aware of any personal data breach or incident that may result in risk to the data subjects whose Shared Personal Data is being processed and use all reasonable endeavours to agree with the other Party a plan for responding to such breach or incident; and
- 10.3.4. ensure that any persons whom it has authorised to access the Shared Personal Data are subject to binding legal obligations of confidentiality.
- 10.4. Where Start Network provides or transfers any personal data to the Member in connection with this agreement or in furtherance of the Project, the Member will only use such personal data so far as needed for the same. Furthermore, the parties agree that personal data received should not be transferred to a territory outside the UK or European Economic Area ("**EEA**") unless: (i) the transfer is to a country approved under the applicable Data Protection Laws as providing adequate protection for such personal data; (ii) the transferor agrees to provide an adequate level of protection to such transferred Personal Data in compliance with applicable Data Protection Laws; or (iii) one or more of the derogations for specific situations in the GDPR applies to the transfer. Specifically, if requested, the Member agrees to enter into the international data transfer agreement (substantially in the form set out in Schedule F) to govern the transfer of personal data from Start Network in the UK or EEA to the organisation where this is deemed necessary by Start Network to comply with any Data Protection Laws.
- 10.5. To avoid doubt, any information or data:
- 10.5.1. provided by Start Network to the Member; or
- 10.5.2. used by the Member directly or indirectly in the implementation of the Project shall remain at all times the property of Start Network. All such information and data shall be identified, clearly marked and recorded as such by the Member on all media and in all documentation.

**11. Assignment, Transfer and Sub-Grants**

- 11.1 This Award Letter may not be assigned, transferred, sub-contracted, or in any other way made over to any third party the benefit and/or the burden of this Award Letter and the Member may not, except as contemplated in the approved [relevant] Project Plan and in accordance with the Donor Funding Agreement, sub-grant, transfer or pay to any other person any part of the Grant.
- 11.2 Where the Member sub-grants part or all of the Grant, it shall procure that such sub-grantee (or other individual or institution) shall comply (as if such sub-grantee was a Member and party to the relevant documents) with the obligations outlined in:
- 11.2.1 this Award Letter;
- 11.2.2 clause 4.3 (Responsibilities of the Member) of the Network Membership Agreement;
- 11.2.3 where applicable, clause 5 (Start Fund) of the Network Membership Agreement;
- 11.2.4 clause 6 (Reporting, Records and Audit) of the Network Membership Agreement; and
- 11.2.5 any Additional Donor Requirements, and shall provide copies of any such information as may be reasonably requested by a Donor, the relevant Grant Custodian or the Start Network to the relevant Donor, the relevant Grant Custodian or the Start Network as soon as possible following such a request.
- 11.3 The Member shall be liable to Start Network for any loss or liability arising from any act, default, omission or misconduct of that sub-grantee. The Member acknowledges that Start Network has no direct recourse to such sub-grantee and that the Member shall be responsible for the actions of such sub-grantee and accordingly the Member shall indemnify Start Network in full in respect of any non-compliance or breach by the sub-grantee.

**12. Liability and Indemnity**

- 12.1 The liability of Start Network under this Award Letter shall be limited to the payment of the Grant and the Start Network shall to no extent be responsible or liable, financially and otherwise, for any liabilities, expenditure, claims, demands, actions, costs, expenses, losses and damages arising out of or in relation to the Project, any use of the Grant, or any non-payment of the Grant on any due date.
- 12.2 Subject to clauses 12.3 and 12.4 below, the Member:
- 12.2.1 acknowledges that Start Network shall have no liability for any loss, liability or cost incurred by the Member under or in connection this Award Letter, the Network Membership Agreement or any related agreement including, without limitation, any Operating Agreement; and
- 12.2.2 shall indemnify Start Network against each loss, liability and cost arising as a result of a claim brought by a third party against Start Network as a result of Start Network making the Grant to the Member or sub-contracting the conduct of the whole or any part of a Project to the Member.
- 12.3 Clause 12.2 above shall not apply to any loss, liability or cost which arises as a result of either:

- 12.3.1 the fraudulent act, wilful default or negligence of Start Network; or
- 12.3.2 the failure of Start Network to comply with its obligations under this Award Letter, the Network Membership Agreement or any Donor Funding Agreement (except where the failure is caused by an act or omission of the Member or a sub-grantee of the Member).
- 12.4 Where Start Network wishes to rely on any indemnity under this Award Letter, Start Network must:
  - 12.4.1 notify the Member as soon as is practicable of the matter (stating in reasonable detail the nature of the matter and, if practicable, the amount claimed) and consult with the Member with respect to the matter (if the matter has become the subject of court or other judicial proceedings Start Network must notify the Member within sufficient time to enable the Member to contest the proceedings before final judgment);
  - 12.4.2 take any action and institute and conduct any proceedings required by the Member in accordance with its requirements, and give any further information and assistance that the Member may reasonably request, and Start Network may reasonably be able to provide, to:
    - (a) dispute, resist, appeal, compromise, defend, remedy or mitigate the matter; or
    - (b) enforce against a person (other than the Member) Start Network's rights in relation to the matter;
  - 12.4.3 in connection with proceedings related to the matter (other than against the Member) use advisers chosen by the Member and, if the Member requests, allow the Member the exclusive conduct of the proceeding; and
  - 12.4.4 not admit liability in respect of, or settle or prejudice in any way, the matter without first obtaining the Member's written consent.

### 13. **Termination**

- 13.1 Start Network may terminate this Award Letter and any Grant payments with immediate effect if:
  - 13.1.1 acting reasonably and where required to do so pursuant to, or in order for Start Network to meet its obligations under any Donor Funding Agreement (in each case, which relates to the Grant funds); or
  - 13.1.2 in the event that the Member has committed a material breach of its Network Membership Agreement with Start Network or any provision of this Award Letter and if such a breach is remediable, fails to remedy that breach to the satisfaction of Start Network (acting reasonably), within 21 days of such breach occurring;
- 13.2 provided in each case that the Member shall provide such reasonable cooperation or assistance as Start Network may request in transferring the operation of the Project to another entity, and, for the avoidance of doubt, that the Start Network may only request the return of any part of the Grant in accordance with clause 5.
- 13.3 Any party to this Award Letter may terminate this Award Letter on 30 days' written notice.

13.4 Clauses 3.2.1 (Reporting), 5 (Return of Grant), 7 (Force Majeure), 8 (Intellectual Property), 9 (Confidentiality), 10 (Data Protection), 12 (Indemnity), 13 (Termination), 14 (Dispute Resolution) and 15 (Miscellaneous) shall remain in full force and effect notwithstanding the termination of this Award Letter.

14. **Dispute Resolution**

14.1 Both Parties will take reasonable measures to resolve disputes in good faith.

14.2 If a resolution cannot be found within 21 calendar days (or such other timeframe as the Parties agree), the Parties shall seek to resolve the matter through mediation [under the CEDR Model Mediation Procedure] (or such other appropriate dispute resolution model as is agreed by all Parties). Unless otherwise agreed, the mediator will be nominated by CEDR and the Parties shall bear the costs and expenses of the mediation equally.

14.3 No Party may commence any court proceedings in relation to any dispute arising out of this agreement until it has attempted to settle the dispute by mediation and either the mediation has terminated or another Party has failed to participate in the mediation, provided that the right to issue proceedings is not prejudiced by a delay.

14.4 If, following the mediation process set out in clauses 14.2 and 14.3 above a resolution is not possible, either Party can give the other 30 days' notice to terminate.

15. **Miscellaneous**

15.1 If any provision or part-provision of this Award Letter is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, but that shall not affect the validity and enforceability of the rest of this Award Letter.

15.2 If any provision or part-provision of this Award Letter is deemed deleted under clause 15.1, the parties shall negotiate in good faith to agree a replacement provision that, to the greatest extent possible, achieves the intended commercial result of the original provision.

15.3 No variation of this Award Letter shall be effective unless it is in writing in the form of an Addendum as provided by Start Network from time to time and signed by the Parties.

15.4 This Award Letter:

15.4.1 shall not create any partnership, joint venture or relationship of principal and agent between the parties, nor authorise any party to make or enter into any commitments for or on behalf of any other party;

15.4.2 does not and is not intended to confer any contractual benefit on any person pursuant to the terms of the Contracts (Rights of Third Parties) Act 1999;

15.4.3 may be executed in any number of counterparts, and by each party on separate counterparts. Each counterpart, when executed, shall be an original, but all counterparts together shall constitute one and the same instrument; and

15.4.4 shall be governed by, and construed in accordance with, the laws of England and Wales (including, subject to clause 14 above, any dispute or claim arising out of, or in connection

with this Award Letter, its subject matter or formation, including non-contractual disputes or claims).

**Annex B: Budget, Donor Requirements, Project Plan & Reporting Requirement for the Project**

the "Project"	
Purpose	Start Ready Risk Pool 2: Pakistan Drought 2024 Ziarat Baluchistan)
Member	Rural Empowerment & Institutional Development (REPID)
Amount (GBP)*	£20,700
Start Date	20 <sup>th</sup> January 2024
End Date	1st March 2024
Unique award number	<b>SR-NR-2024-PKS-001</b>

1. The total budget available for [the] Project [One] is £20,700 as outlined in the Award Budget (Annex [D]).
2. A variance of +/- 10% is permitted on the budget for [the] Project [One]. Any variances above this percentage must be justified in financial reporting. The Member must obtain Start Network's prior approval in writing before proceeding to operate based on a significant budget variance.
3. Specific donor requirements for the Project are:
  - Start Network shall, in line with the requirements of the Donor Funding Agreement, be entitled to demand default interest from the Member if:
    - a) the Grant funds are not used for the intended purpose within seven days of payment;
    - b) the Member does not immediately inform the donor of circumstances that could lead to demands for repayment under this Award Letter;
    - c) the recipient fails to make payments of funds under the repayment obligation under this Award Letter;
    - d) the Member has failed to transfer any accrued interest earned during the implementation period to Start Network;
    - e) the Member has not returned any unspent Grant funds as required under this Award Letter; and
    - f) the annual default interest rate shall be fixed from the date of the obligation to pay/repay until the date on which it is received by Start Network at five percentage points above the relevant basic interest rate of the German Bundesbank.
  - The Member agrees that any contracts for supplies, construction work or services, as

well as any concessions, shall be awarded in line with the procurement requirements set out in this Clause. Contracts of an estimated value of EUR 1,000 (or the equivalent in another currency) may be awarded without a tendering procedure. For contracts with an estimated value of over EUR 1,000 (or equivalent) the Member must obtain offers from at least three different tenderers, must accept the most economical offer, and must keep verifiable records of the entire tendering procedure. In all other respects and where relevant, the procurement law that attaches to the Member shall be applied.

- The Member shall inform Start Network without delay in the event that:
    - a) the Member wishes to apply for and/or receives additional financial support from any other third party for the purpose of funding the Project. Such application for or acceptance of additional funding shall be subject to Start Network's prior written consent;
    - b) the purpose for which the Grant have been granted cannot be fulfilled;
    - c) the Grant allocated to the Member cannot be used within [7 days] of being granted;  
or
    - d) the Member is subject to bankruptcy proceedings or if the Member ceases to operate for any reason.
  - The Member is required to keep the original receipts proving income and expenditure, as well as all other documents relating to the financial support, of the Project for at least five (5) years starting from the beginning of the implementation period.
  - For the purposes of this agreement, the Federal Foreign Office (and its representatives) and the German SAI have a right of audit of the Member's books of account and other financial records.
4. The Grant Period for the Project is 20<sup>th</sup> January 2024 to 1<sup>st</sup> March 2024.
5. Reporting Requirements: One report is required [using this template](#). The reporting date will be one month after the end date of the grant. This date will be confirmed with the Member via email after threshold conditions have been met. An asset register must also be shared when reporting.

**Annex C: Award Budget and Project Plan**Budget available [here](#):

Activity No.	What type of activities are planned?	How will this improve preparedness and readiness to implement early actions	What are the benefits of this activity if no activation occurs (i.e. no regret activities)	Budget request ( cost and breakdown )
1	Coordinating with DDMA's, the livestock department, and	A series of coordination meetings would enable the stakeholders to better	The meetings aim to ensure that all stakeholders are informed about their roles and	3,600
2	Conducting a situational analysis of the area involves	The REPID team has already conducted a firsthand needs assessment and resources	The REPID team has successfully conducted a comprehensive needs	2,000
3	Support will be provided to DDMA's, the livestock	Supporting PDMA and DDMA's involves conducting on ground campaigns	The strategy outlined for supporting PDMA and DDMA's involves a	1,000
4	Training and capacity building initiatives will be	The capacity-building training will enhance the skills of the local community, PDMA, and	A capacity-building training program focused on enhancing skills in drought	3,000
5	Piloting drought-resistant plants, seeds, and vegetable	The implementation of this proposed activity will enhance preparedness and readiness	The implementation of the proposed activity is seen as a proactive measure to improve	3,600
6	Collaborating with the irrigation department, efforts will be made to ensure the	REPID's close coordination with irrigation departments will guarantee support for the	In order to safeguard water reservoirs, REPID emphasizes close	2,000
7	Enhancement of emergency storage facilities will be	Improving emergency storage facilities is essential to address basic human needs	Enhancing emergency storage facilities is crucial for meeting fundamental human	5,500
<b>Total Budget</b>				<b>20,700</b>

Annex D: [Technical Guidance Document](#)Annex E: [Start Ready Handbook](#)



**Annex [E]: Addendum(s) To the Network Membership Agreement if applicable e.g., Tier placement.**

**Annex [F]: TEMPLATE INTERNATIONAL DATA TRANSFER AGREEMENT [\[linked here\]](#)**